

Kerikeri Cruising Club (KCC) Marina Committee Minutes

Meeting Tuesday 13 August 2024 at the Kerikeri Cruising Club clubhouse, 346 Opito Bay Road, Kerikeri The meeting commenced at 6.00pm

M Lucas (Chair), T Milicich (Deputy Chair), M Simpson, R Dempster

M MacDiarmid, P Woods, A Schuck (attending)

1 Apologies & Welcome

A Schuck welcome to meeting.

M Lawton, M Carere

Resolution	That the apologies above be accepted. Proposed R Dempster /Seconded M Simpson: Carried
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2 Confirmation of Minutes

Resolution	That the minutes of the 9 July 2024 meeting of the Marina Committee be accepted. Proposed M Simpson/Seconded T Milicich: Carried
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3 Health & Safety

2 Health & Safety meetings since the last Committee meeting

0 Accidents

1 Incident – diesel spill in the marina required deployment of spill booms, NRC was notified but did not attend.

It is anticipated that a health & safety review recommendation will be presented to the General Committee. The review will cover all aspects of Club activities including the marina & haul out.

4 Marina Maintenance

Haul Out Trolley: the maintenance is complete except for the tie-rod which is anticipated week of 12 August. The operating procedure has been revised & will be tested prior to hauling any vessels as soon as possible.

The requirement to use a tender to disembark from a hauled vessel has been receiving feedback. It was commented that various methods of disembarking are used at other facilities however the committee decision & evaluation that on-balance using a tender was less risky than remaining on the vessel while being towed on the trolley over land & then disembarking via a ladder from a height, would hold.

5 Refurbishment

5.1 Gangways

The two quotes are very similar. M MacDiarmid to make a recommendation to General Committee inc removal & disposal of the old gangway.

Resolution	That a recommendation be made to the General Committee for the acceptance of a quote for replacement of B Pier gangway. Proposed R Dempster/Seconded T Milicich: Carried
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5.2 Finger through rods, walers & corner frame replacement project – In-house Project

14 fingers with 6 now completed including the sample finger. Staff availability has impacted on progress. Project will restart asap after E Pier is put back together.

5.3 E Pier Refurbishment Project

The contractor has finished this project & a final payment claim is anticipated. The issue of the through-rod remediation has two components:

- does the Club accept the fix as appropriate & sufficient?
- The Club should not be responsible for the cost of the fix as it was not caused

Resolution	To accept the Engineers recommendation re the appropriateness of the through-rod fix but clarify that the Club does not accept any costs relating to it. The Club requires clarity around the variation, who is responsible & recourse that in 24months 10% of the affected rods will be pulled, inspected & replaced if required. Proposed T Milicich/Seconded M Simpson: Carried
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Should the Corosxcaps have drain holes drilled? R Brown to advise.

5.4 C & D T-head Refurbishment & Pile Replacement

Tenders have been received & have been assessed internally. Copies of the tenders, the assessment & a recommendation were circulated to the Marina Committee prior to the meeting.

Resolution	To recommend to the KCC General Committee that the Dixon Stainless /Hallett tender be accepted. Proposed T Milicich/Seconded R Dempster: Carried M Lucas – Abstain
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Dixon Stainless/Hallett had submitted a second price proposal contingent on the contract being awarded while their equipment is located in the Bay of Islands in which case the cost of establishment is greatly reduced. It is this tender price that is being recommended.

6 Matters Arising

Issue	Who	Actions	Status
Refurbishment Funding Ideas	M Lucas	Refurbishment Fund Contribution Levy still in development	Will be put before General Committee

7 Opening the territorial boundary for membership/licence holders

A proposal will be put before the General Committee.

8 Correspondence

From/To	Regarding
NRC	Haul out operating procedure as per request
S Connolly	RMA 24 month response & request Resolution: To allow S Connolly to retain licence with visitor pool restrictions applied. Proposed M Simpson/Seconded R Dempster: Carried

9 Financial

Financial statement tabled.

	Total Value	Notes
Invoices	\$12,770.37	List circulated with agenda
Credit Card Transactions	\$1,310.28	List circulated with agenda
Debtors	\$9,314.51	Primarily berth rental with \$4,851.90 being current debtors
Wage reconciliation	\$7,860.90	Monthly reconciliation + \$6,500 automatic payment
Berth Rental	\$25,126.71	transfer for berth rental. July adjustment is large as includes a year end adjustment.
Refurbishment Fund Contribution	2024/2025 Year	Transfer to KCC Marina Trust

9.1 2024 2025 Budget:

Circulated prior to meeting. This requires confirmation so fees can be set, licences transferred & visitor pool payments made.

Wages need to be adjusted for 15% visitor pool contribution to wages.

9.2 Signatories

Resolution	To recommend to the KCC General committee that the Club's Treasurer be added to the authorised signatories for the marina accounts. Proposed T Milicich/Seconded R Dempster: Carried
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Resolution	That the invoices as circulated, wage reconciliation, berth rental reconciliation be approved for payment & the credit card transactions & debtors be accepted. Proposed T Milicich/Seconded R Dempster: Carried
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10 Compliance

No current issues.

11 Policy

None this month

12 Marina Matters

A committee member needs to volunteer to take on authorship of the monthly marina matters.

Resolution	<p>That a recommendation be made to the KCC General Committee that the licence transfers for</p> <p>C28 (14m) from Steve & Julie May to Tony & Sheryl Milicich B37 (14m) from Tony & Sheryl Milicich to Ivan Lapanovic & Vivienne Mitchell D32 (12m) from Ivan Lapanovic & Vivienne Mitchell to Grant & Lee-anne Godwin A17 (12m) from Nico & Linda de Langen to Terry Dawson A37 (12m) from Simon & Judy Willis to Mark Fraser & Maria Sokalski A20 (10m) from Murray & Sue Lyon to Reb Aplin & Alaina Howes B28 (12m) from Brian Boyd & Cheryl Walberg to John Beca & Mary Cornish A24 (10m) from John Beca & Mary Cornish to under offer to David McFadzien A19 (12m) from Estate of Brian Riley to Kris Sunde D36 (12m) from Dave & Vicki Keen to under offer to Derek & Janice Potts be approved (signed & sealed) by the Club, subject to receipt of completed paperwork.</p> <p>Proposed R Dempster/Seconded M Lucas: Carried Abstain: T Milicich</p>
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General Business

Project Manager proposal anticipated at General Committee

It was noted that:

An SGM of the Club is required for pile project budget approval
AGM draft notices to be circulated to marina committee

Meeting closed 7.52pm

Next meeting 10 September 2024

Marina Committee usually meets 2nd Tuesday of the month